|  |  |  |  |
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| **STANDARD FORM 245 (6/77)**Prescribed by USDA FSM 5716 USDI MP9400.518 | PASSENGER AND CARGO MANIFEST | NO. OF PASSENGERS**ON THIS PAGE**  | **PAGE** **OF**  |
| **ORDERING UNIT** | **PROJECT NAME** | **PROJECT NO.** |
|       |       |       |
| **NAME OF CARRIER** | **MODE OF TRANS & ID NO.** | **PILOT OR DRIVER** |
|       |       |       |
| **CHIEF OF PARTY** | **REPORT TO:** | **IF DELAYED CONTACT** |
|       |       |       |
| DEPARTURE | **INTERMEDIATE STOPS** | DESTINATION |
| PLACE | ETD | ETA | PLACE | ETD | ETA | PLACE |
|       |       |       |       |       |       |       |
|  | PASSENGER AND/OR CARGO NAME | **M/F** | PASSENGERWEIGHT | **CARGO** **WEIGHT** | DUTY ASSIGNMENT IF APPLICABLE | **HOME UNIT** |
| **1.** |       |    |       |       |       |       |
| **2.** |       |    |       |       |       |       |
| **3.** |       |    |       |       |       |       |
| **4.** |       |    |       |       |       |       |
| **5.** |       |    |       |       |       |       |
| **6.** |       |    |       |       |       |       |
| **7.** |       |    |       |       |       |       |
| **8.** |       |    |       |       |       |       |
| **9.** |       |    |       |       |       |       |
| **10.** |       |    |       |       |       |       |
| **11.** |       |    |       |       |       |       |
| **12.** |       |    |       |       |       |       |
| **13.** |       |    |       |       |       |       |
| **14.** |       |    |       |       |       |       |
| **15.** |       |    |       |       |       |       |
| **16.** |       |    |       |       |       |       |
| **17.** |       |    |       |       |       |       |
| **18.** |       |    |       |       |       |       |
| **19.** |       |    |       |       |       |       |
| **20.** |       |    |       |       |       |       |
| **21.** |       |    |       |       |       |       |
| **22.** |       |    |       |       |       |       |
| SIGNATURE OF AUTHORIZED REPRESENTATIVE | **DATE** |
|  |       |

CHIEF OF PARTY COPY